# Call Meeting to Order

1. Approve Minutes from previous meetings (May & June)

May minutes: Motion to accept by Joel, 2nd by Julie

June minutes: Motion to accept by Joel, 2nd by Tyler

1. Old Business:
   1. Proposed changes to bylaws:
      1. Registrar (Joel) <https://docs.google.com/document/d/1do8WfZm27liXGtfP0Ptil2lVIJSouJiULYqFzGTP710/edit?usp=sharing>

-Suggested revisions to Section 7, letter h & i

-Add student representative responsibility

* + 1. Nomination Committee (Olivia)
    2. Professional Development Committee (Julie)
  1. Google Drive & Folders (pending)
  2. Student Representative
     1. Christina will try to recruit a student rep
  3. Election Timeline (https://docs.google.com/document/d/1Gd6KvLi14tJ1UtQwluLssItKdJvEAw9dosdN2vRjY5k/edit)
     1. Jan. 9, 2023: Call for officer nominations
     2. Jan. 20: Extend the call for officer nominations
     3. Jan. 31: Absolute deadline
     4. Feb. 3-10: Voting Period
     5. Feb. 13 Election Results Announcement
  4. Affiliate Meeting at NCLCA in Reston
     1. Will be on the 1st full day of the conference

1. Officer Reports:
   1. President (Joel): President Affiliate group has not met yet.
   2. Vice President (Julie): Site visit Friday July 29, 2022. Next conference committee meeting Aug. 3. Plan to include a transition ceremony for outgoing/incoming officers.
   3. Immediate Past President (Olivia): No need to make bylaws for the description of committees, representing the geographical location.
   4. Secretary (Christina): Meeting minutes in appropriate google Minutes folder.
   5. Treasurer (Tyler): No money changes.
   6. Marketing & Communications (Lisa): Not present
2. New Business:
   1. Proposed days/times for future board meetings: Last Monday of the month? 2pm?
      1. Fall: Aug. 29th, Sept. 26th, Oct. 31st, Nov. 28th (Mon. after Thanksgiving); Dec. 19th (before holidays)
      2. Spring: Jan. 30th, Feb. 27th, Mar. 27th, April 24th, May 29th
   2. Budget
      1. May want to include guiding information in the bylaws for finances, such as allocations like reserves, possible national conference travel stipend for president, gift for outgoing officers at the end of term?, etc
   3. Procedure/Timeline for changing bylaws.

Two options:

* + 1. Vote of at least 10% of the membership at annual meeting
    2. Vote by majority vote of the Board of Directors, provided no fewer than two-thirds (2/3) of the Board of Directors are present. We will go with this route for updating the bylaws.
  1. Other?
     1. Joel, Tyler, Mike, Linda will visit UTD for conference site visit
        1. Joel requested funds for the site visit working lunch. Olivia 2nd.

1. Adjournment: 2:56pm