

2023 TxNCLCA Presentation Proposal

Concurrent Session: run for 60 minutes, including Q&A.

Poster Session: a 60 minute session for attendees to review posters and ask questions.

Video Session: 3-5 minute video: Total of 15 minutes to present/play video and Q&A.

Videos will need to be provided no later than: February 6, 2023

Proposals Due: November 28, 2022 Acceptance Notification: No later than December 19, 2022

1. **Type of Presentation:**
 - a. Concurrent Session
 - b. Poster
 - c. Video
2. **Lead Presenter** (Last name, First name)*
3. **Job Title (Lead Presenter)***
4. **Email (Lead Presenter)***
5. **Phone Number (that you can be reached at DURING the conference)***
6. **Co-Presenter(s)**
7. **Additional Presenter(s)**
8. **Office/ Department***
9. **Name of Institution***
10. **Institution Type:** (Select all that apply)*
 - a. 2 Year Public
 - b. 4 Year Public
 - c. 2 Year Private
 - d. 4 Year Private
 - e. Graduate Program
11. **Are any of the Presenters Graduate Students** (do not count full-time employees taking graduate courses)*
12. **Topic area** (Select one)*
 - a. Learning Center Administration
 - b. Evaluation/Assessment/Research
 - c. Student Success/Retention
 - d. Staff Training/Development
13. **Title:*** (Limited to 75 characters)
14. **Summary:*** In 100 words or less, describe the material you will cover in your presentation.
15. **Audience Take-aways:*** In 100 words or less, describe what your audience will take-away from your session.
16. **Method of Presentation:*** In 100 words or less, describe how you will present your material to your audience (examples include using video, group discussions, activities, etc. to help us with assigning rooms.)
17. **Additional Comments:** (Use this space to provide any additional information TxNCLCA may need to know to select or support your presentation.)