# Call Meeting to Order

1. Approve Minutes from previous meetings (Feb.)

June, motion to approve; Reba, 2nd; all approved

1. Old Business:
   1. Transition conversations with new officers - has this happened?
      1. Need Kelli, Reba and June pics and bio
      2. Uploading all officer specific documents
      3. [https://drive.google.com/drive/folders/1DXrcSu-wL-j-mpLvHfqnZpls-JYb104G?usp=share\_link](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdrive.google.com%2Fdrive%2Ffolders%2F1DXrcSu-wL-j-mpLvHfqnZpls-JYb104G%3Fusp%3Dshare_link&data=05%7C01%7Cjxm112731%40utdallas.edu%7C515a0cf16579456bd93808db18e352ba%7C8d281d1d9c4d4bf7b16e032d15de9f6c%7C0%7C0%7C638131136863779490%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=biEXTT69c3k6zXLwj0WrGezUJtFB4FNuLaZcTuk3hKo%3D&reserved=0)
      4. Access for everyone to google site
      5. Bank Account signers - Kelli and Reba
         1. Reba will add herself on Wednesday
         2. Kelli - need to ask her
   2. Website options - June
      1. Wix - business unlimited (32-38/month) = 415.68 (May 14, 2023), plus 25 plus 77), 2.5% on every transaction
      2. Square Space - no transaction fee, no video storage (not a big deal bc of youtube availability), 36/month
      3. Deadline of June 30/July 15th to make decision on what one to keep - keep wix month to month and start squarespace as month to month
      4. Charge to org credit card
   3. Overall membership numbers - Christina (not in attendance)
   4. 2024 Conference: Proposed dates and location?
   5. Summer Institute or other Professional Development
      1. Send survey out to get suggestions?
2. Officer Reports:
   1. President (Julie)
      1. Affiliate meeting - reach out to Brandon
      2. Affiliate cost - for attendee
      3. We will still have April meeting
   2. Vice President (Kelli)
   3. Immediate Past President (Joel)
      1. Thinking of ideas for Vice-President candidates, will elect in late Fall
   4. Secretary (Christina) (not in attendance)
   5. Treasurer (Reba)
      1. Nothing to report
   6. Marketing & Communications (June)
      1. See website report
3. New Business:
   1. VIce President role - Professional Development
      1. Adding Conference Chair?
         1. Model it after the Secretary where Registrar could be Secretary or could be appointed outside.
         2. Build out locations - with caveat that there is a site chair expected to be work with Vice President
            1. Alternate between large metro areas, DFW, Houston, Central
         3. Julie to write proposal to amend bylaws
   2. Wrap Up Meeting for 2023 Conference - Kelli working through feedback
   3. Other?
4. Adjournment: 2:44pm